**Greater Southwest** District Michigan Conference

THE UNITED METHODIST CHURCH

find instructions at michiganumc.org

DUE	Clergy		
1 week prior to CC (if applicable)	Housing Allowance Form	<u>doc</u>	<u>pdf</u>
1 week prior to CC (if applicable)	Furnishings Allowance Form	<u>doc</u>	<u>pdf</u>
1 week prior to CC	Business of the Church Conference	<u>doc</u>	<u>pdf</u>
CC (if applicable)	Members Attending Colleges & Universities	<u>doc</u>	<u>pdf</u>
	Clergy - new appointments		
1 week prior to CC	Good Beginnings-Pastor	<u>doc</u>	
	Clergy - continuing appointments		
1 week prior to CC	Clergy Self-Evaluation	<u>doc</u>	<u>pdf</u>
1 week prior to CC	Self-Evaluation of Deacon Serving in the Local Church	<u>doc</u>	<u>pdf</u>

	SPRC		
1 week prior to CC	2021 Clergy Compensation Recommendation Report Form	excel	
1 week prior to CC	or 2021 DSA Compensation Recommendation Report Form	excel	<u>pdf</u>
	SPRC - new appointments		
1 week prior to CC	Good Beginnings-SPRC	<u>doc</u>	
	SPRC - continuing appointments		
1 week prior to CC	SPRC Evaluation of Clergy	doc	pdf
1 week prior to CC	SPRC Evaluation of Deacon Serving in the Local Church	<u>doc</u>	<u>pdf</u>
1 week prior to CC	SPRC & Clergy Joint Dialogue	doc	pdf

## **Church Council**

1 week prior to CC	Business of the Church Conference	<u>doc</u>	<u>pdf</u>
1 week prior to CC	Profile of the Church	<u>doc</u>	<u>pdf</u>



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#### Finance

CC	GCFA Report of the Finance Committee	<u>doc</u>	<u>pdf</u>
2/1/2021	GCFA Fund Balance Report	<u>doc</u>	<u>pdf</u>

#### **Trustees**

CC	GCFA Annual Report of the Trustees	doc	<u>pdf</u>
CC	GCFA Annual Accessibility Audit Form	<u>doc</u>	<u>pdf</u>
CC	GCFA Insurance Worksheet		pdf
CC (if applicable)	Parsonage Inspection Form (supplemental)		<u>pdf</u>
CC (if applicable)	Parsonage Information Sheet		pdf

### Membership Secretary

CC	Membership Report	<u>doc</u>	<u>pdf</u>

# **Recording Secretary**

1 week after CC Minutes
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## **Nominations and Leadership Development**

CC	Native American Comprehensive Plan Representative	<u>pdf</u>
СС	List of Lay Leadership (Nominations)	

## **Lay Ministries**

CC (if applicable)	Certified Lay Servant Annual Report	pdf
CC (if applicable)	Certified Lay Speaker Annual Report	pdf
CC (if applicable)	Certified Lay Minister Annual Report	pdf