

All forms are due ONE WEEK prior to your Charge Conference
Scan completed, signed forms as PDFs
Email to Mandana at mnordbrock@michiganumc.org

v Clergy

	Housing Allowance Form (if applicable)
	Furnishings Allowance Form (if applicable)
	Clergy Self-Evaluation *or* Good Beginnings-Pastor (new appointments)
	Self-Evaluation of Deacon Serving in the Local Church (if applicable)

SPRC

	2022 Clergy *or* DSA Compensation Recommendation Report Form
	SPRC Evaluation of Clergy *or* Good Beginnings-SPRC (new appointments)
	SPRC Evaluation of Deacon Serving in the Local Church (if applicable)
	SPRC & Clergy Joint Dialogue (not applicable for new appointments that completed Good Beginnings)

Church Council

	Business of the Church Conference
	Profile of the Church (if not completed in 2020)

Finance

	GCFA Report of the Finance Committee
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Trustees

	GCFA Annual Report of the Trustees
	GCFA Annual Accessibility Audit Form
	GCFA Insurance Worksheet
	Parsonage Inspection Form (supplemental) (if applicable)
	Parsonage Information Sheet (if not completed in 2020) (if applicable)

Membership Secretary

	Membership Report
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Nominations and Leadership Development

	Native American Comprehensive Plan Representative
	List of Lay Leadership/Nominations

Lay Ministries

	Certified Lay Servant Annual Report (if applicable)
	Certified Lay Speaker Annual Report (if applicable)
	Certified Lay Minister Annual Report (if applicable)

Recording Secretary

	Minutes - DUE ONE WEEK AFTER CHARGE CONFERENCE
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