



All forms are due ONE WEEK prior to your Church Conference.

Scan completed, signed forms as PDFs. Email to Mandana at mnordbrock@michiganumc.org.

v Clergy

2025 IRS Housing Exclusion Report (if applicable)
Elder/Local Pastor/DSA Self-Evaluation *or* Good Beginnings-Pastor (new appointments)
Deacon Self-Evaluation (if applicable)

SPRC

2025 Clergy *or* DSA Compensation Recommendation Report
SPRC Assessment of Elder/Local Pastor/DSA *or* Good Beginnings-SPRC (new appointments)
SPRC Assessment of Deacon (if applicable)
SPRC & Pastor Joint Dialogue (not applicable for new appointments that completed Good Beginnings)

Church Council

Business of the Church Conference
Profile of the Church (if not completed in 2023)

Finance

GCFA Report of the Finance Committee

Trustees

GCFA Annual Report of the Trustees
GCFA Annual Accessibility Audit Form
GCFA Insurance Worksheet
Parsonage Inspection Form (if applicable)
Parsonage Information Sheet (if applicable) (if not completed in 2023)

Membership Secretary

Membership Report

Nominations and Leadership Development

List of Lay Leadership/Nominations (churches with a Single Board may use the 2025 Nominations Form for SAS)

Lay Ministries

Certified Lay Servant Annual Report (if applicable)
Certified Lay Speaker Annual Report (if applicable)
Certified Lay Minister Annual Report (if applicable)

Recording Secretary

Minutes - DUE ONE WEEK AFTER CONFERENCE

Send directly to contact person listed on form

Members Attending College & Universities
Native American Comprehensive Plan Representative
Report on Men's Ministry
Report on Women's Ministry